

# Annual Report **2023 | 2024**





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## WHO WE ARE

WasteMINZ, formed in 1989, is the largest representative body of the waste, resource recovery and contaminated land management sectors in Aotearoa New Zealand.

Our aim is to make a positive impact on Aotearoa New Zealand by:

- shaping relevant legislation and policy so we can reduce the amount of waste in the motu and the impact of it on our environment
- advocating to central government on improvements to policy needed in the waste, resource recovery and contaminated land sectors
- providing learning and development opportunities and creating best practice guidance for our sectors to help our members do the best they can for the environment and communities of Aotearoa New Zealand.

WasteMINZ's strength is in the diversity of the membership, the different perspectives each member brings, and the voice that we give to all our 300 members. We provide eight different sector groups that focus on the key issues in the sector and ensure an evidence-based approach to addressing waste, resource recovery and contaminated land management challenges in Aotearoa New Zealand.

## STRATEGIC DIRECTION

The WasteMINZ Strategy is available at the end of this annual report.



## MESSAGE FROM OUR CHAIR PARUL SOOD

Tēna koutou oku Rangatira e arahi i a tatou kei roto i te mahi whakahirahira kia whakaiti, kia whakamāmiti haere to tatou toinga hei maanaaki a papatūānuku.

He tika te ki – Ehara taku toa I te toa take tahi, Ko taku toa ko te toa taku tini

No rei ra ki a koutou taku toa, Ki te Poari, ki nga mema katoa, Ki nga kaimahi

Tēnā Koutou, Tēnā Koutou, Tēnā Koutou katoa

It is an appropriate beginning for my first annual report as chair with a mihi to you all. To you, our members, you have my deepest thanks for your continued support and participation during another challenging year.

The time and effort by members to the work of WasteMINZ and our sector groups is remarkable given the financial pressures affecting the sector and, indeed, all the sectors and people of Aotearoa.

Our WasteMINZ staff continue to demonstrate their dedication and professionalism in supporting our work and our members, and ensuring progress towards our long-term goals.

Over the past year, this commitment from both staff and members has contributed

to the success of a wide range of initiatives and programmes, including the WasteMINZ conference, sector group meetings, workshops, submissions to government, working groups, events and forums, training, communications work covering guidelines, websites, campaigns, and much more.

It is a prodigious amount of activity due in no small part to the expertise and determination of our eight sector groups and the various working groups that continue to advocate and advance our sector, in the face of numerous challenges.

In facing these challenges, I reiterate and would amplify our former chair Wayne Plummer's message in saying we need to work more collaboratively than ever before. If we are to overcome issues with infrastructure, markets, and climate change, we need to think differently and more collectively. We need to focus on systemic changes that build sustainable and resilient solutions.

Based on the past year's outputs and successes, I am optimistic that such systemic solutions are within our reach. They may not be apparent or in focus right now, but our sector's willingness and enthusiasm to work together for the long haul gives me hope.

As you read this annual report and see in black and white the incredible level of work that our sector groups, members and staff have contributed, you can reflect on a job well done. Not finished by any means, there is still a very long way to go. However, here I would like to take the time to acknowledge and appreciate everyone who has helped to further the aims and goals of our sector.

It would be remiss of me not acknowledging Nic's leadership that has led our amazing team to deliver so well for WasteMINZ. Finally; I would like to acknowledge my awesome fellow board members Paul Evans, Alec McNeil, Dave Bull, Sandy Botterill and Chris Purchas for your hard mahi and on-going support of WasteMINZ this year.

Ngā mihi maioha

Parul



## MESSAGE FROM OUR CHIEF EXECUTIVE NIC QUILTY

It's been a challenging year; a cost of living crisis, a change in government (with differing priorities), and public and private sector job cuts. I suspect we are yet to feel the full effects of these changes, but in the meantime, it has forced us to face up to the reality that we will have to work differently – collaborating more where it makes sense (particularly with advocacy work), and being more realistic about what can be achieved, and by whom.

I spent a lot of the year trying to figure out how to do more with less and keeping a close eye on our costs, as I anticipated the road was going to be a bit rougher for a while. I was therefore very excited when the number of attendees for our 2024 conference ended up being only slightly less than 2023, which wasn't expected in the current climate, and this contributed to us making an

operating surplus of \$20,417, \$15,000 above what was budgeted.

There were a few staff changes in the latter part of the financial year. At the end of May, we said farewell to our sector programme manager, Sarah Pritchett, who was so passionate about the sector and had such a depth of knowledge. We were sad to see her go. Fiona Lavin is now in this role, impressing us with her strategic brain, and she has already implemented some great systems, enabling us to work smarter. Our new membership & events manager, Nadja Hirzel, who has extensive conference experience, joined us in March and she just slotted straight in, like she had always been with us. Lena Kovac, one of our sector group managers, then left in June after doing some great work, which included the Health & Safety Sector Group's 'Trash Talk' campaign. Charlotte Whiter

became our new sector projects manager in the new financial year and is already making her mark.

We ran a number of events throughout the year, including our signature event, the conference, which according to the feedback, continues to provide an opportunity for attendees to be inspired, share new ideas and learnings, identify potential solutions to common problems, participate in discussions, challenge thinking on key issues, network, and have fun! We had fantastic feedback on the programme, and the keynotes were particularly popular. We also ran lots of other events and the details of these can be found on pages 21-22.

It was a busy year for sector groups and their work is outlined on pages 9-18, however, I will highlight some of it here. The Behaviour Change Sector Group worked with Monash University in Australia to develop

behaviour change training in the waste minimisation area (and they are aiming to run this at the beginning of next year). This group also made a submission on the Climate Change Commission's draft advice on the second Emissions Reduction Plan, as did the Disposal to Land, Organic Materials, Product Stewardship, Recycling & Resource Recovery sector groups, and the Territorial Authorities' Officers Forum.

The Contaminated Land Management Sector Group have a variety of working groups that worked on a number of activities. These included drafting a soil reuse white paper (currently being finalised), publishing guidance on managing coal tar, developing draft guidance on the sampling methodology for characterising surplus soils for disposal or reuse, and making a submission on the Hazardous Activities and Industries List guidance. The sector group's steering committee also made a submission on this guidance.

The Disposal to Land Sector Group supported a summer student to undertake a literature review on the implications of banning organics from landfills (which is currently being finalised). This group also made submissions on the Waste Minimisation Act 2008 definitions, the Fast Track Consenting Bill, and the Unique Emission Factors regulations.

The Health, Safety & Wellbeing Sector Group changed their name to better represent the role of the group. They also ran a safety

awareness campaign; 'Trash Talk', highlighting the challenges from a truck driver's perspective, and reviewed the Health & Safety Guidelines: for the Solid Waste & Resource Recovery Sector.

The Organic Materials Sector Group shared best practice and learnings from international research, and shared knowledge and information to raise awareness to maximise the use and value of organic products.

The Product Stewardship Sector Group ran the 'Product Stewardship Summit' with a focus on textiles and international best practice. They also made an oral submission in support of Repair Café Aotearoa NZ's Right to Repair petition, and a written submission on the Climate Change Commission's consultation on inclusion of international shipping and aviation (2050 targets), as did the Recycling & Resource Recovery Sector Group. The Construction Waste Working Group, which is under this sector group, also began working on a paper in support of banning the use of expanded polystyrene in construction (due for release in September 2024).

The Territorial Authorities' Officers Forum developed a kerbside organics collection and processing guide (which will be published in September 2024) and provided input into the Plastic Packaging Product Stewardship Co-design Project.

There were also six multi-sector working groups and you can read about their work on page 18.

Love Food Hate Waste NZ, with substantial additional funding from the Ministry for the Environment, launched a three-year project aimed at reducing household food waste across Aotearoa, kicking off with a new communications strategy and refreshed website. They also launched three campaigns; Eat Me First, Recipe Remix, and Savour the Season. Read more on page 19.

It's been an incredible year, full of challenges and great work and I have many people to thank. To the Board, thank you for your support and the time you have dedicated to governing WasteMINZ. To steering committee and working group members – thank you for the endless hours you have invested in WasteMINZ, writing submissions, developing guidance and papers, organising and running events, and undertaking reviews. To those who supported our events, as a speaker, panellist, facilitator, sponsor, exhibitor or attendee. Thank you – these events would not be possible without you. Finally, I would like to thank the team – CJ, Sophie, Sarah, Lena, Juno, Leeana, Madelon, Gel, Fiona, Nadja, and Charlotte for their passion and commitment. You make me proud.

He aha te mea nui o te a o? He tāngata, He tāngata, He tāngata.



Nic

# OUR BOARD

WasteMINZ Board members provide governance and strategic direction for WasteMINZ, monitor the organisation's performance, and protect the integrity of the organisation.



Parul Sood CHAIR  
\  
Auckland Council  
parul.sood@aucklandcouncil.govt.nz



Dave Bull  
\  
HAIL Environmental  
dbull@hailenvironmental.co.nz



Alec McNeil  
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Christchurch City Council  
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Sandy Botterill  
\  
Foodstuffs  
sandy.Botterill@foodstuffs.co.nz



Paul Evans DEPUTY CHAIR  
\  
Localised  
paulsimonevans@gmail.com



Chris Purchas  
\  
Tonkin + Taylor  
cpurchas@tonkintaylor.co.nz

# OUR TEAM

As at 30 June 2024

The WasteMINZ team delivers the strategy.



Nic Quilty  
\\ Chief Executive  
nic@wasteminz.org.nz



Sarah Pritchett  
\\ Sector Programme Manager  
left May 2024



Sophie Wolland  
\\ Love Food Hate Waste NZ  
Project Manager  
sophie@wasteminz.org.nz



Leeana Tamati  
\\ Communications Manager  
leeana@wasteminz.org.nz



Lena Kovac  
\\ Sector Projects Manager  
left June 2024



Juno Scott-Kelly  
\\ Love Food Hate Waste NZ  
Communications Manager  
sophie@wasteminz.org.nz



CJ Dooner  
\\ Corporate Services Manager  
cj@wasteminz.org.nz



Madelon De Jongh  
\\ Sector Projects Manager  
madelon@wasteminz.org.nz



Gel Mathel Lim  
\\ Love Food Hate Waste NZ  
Digital Marketing Co-ordinator  
& Content Manager  
gel@wasteminz.org.nz



Nadja Hirzel  
\\ Membership & Events Manager  
nadja@wasteminz.org.nz



Fiona Lavin  
\\ Sector Programme Manager  
fiona@wasteminz.org.nz

# OUR SECTOR GROUPS

WasteMINZ's eight sector groups and various working groups are the heart of WasteMINZ. They help deliver sector-led initiatives, and advocate on behalf of their sector, to improve and advance the waste, resource recovery and contaminated land management sectors across Aotearoa New Zealand.

Our thanks to all the members who have given their time and expertise to the sector groups, in particular the steering committees and the working groups.

BEHAVIOUR CHANGE

CONTAMINATED LAND MANAGEMENT

DISPOSAL TO LAND

HEALTH, SAFETY + WELLBEING

ORGANIC MATERIALS

PRODUCT STEWARDSHIP

RECYCLING & RESOURCE RECOVERY

TAO FORUM



# BEHAVIOUR CHANGE

## COORDINATOR

Lena Kovac (TO MID-JUNE 2024)  
Madelon de Jongh

## BOARD CHAMPION

Paul Evans

## STEERING COMMITTEE

Brigitte Sistig  
Repair Cafe Aotearoa New Zealand  
Ingrid Cronin-Knight  
Waste & Recycling Industry Forum  
Joanna Langford  
Wellington City Council  
Katie Buller CHAIR  
Auckland Council  
Sarah Lancaster  
Localised  
Shelley Wilson  
Waipa District Council



INTERESTED  
MEMBERS

## VISION

To provide the whāriki (woven mat) which connects organisations, communities and government with behaviour change best practices to reduce waste and maximise resource use.

## DEVELOPMENT OF A STRATEGIC VISION AND WORK PLAN

After their appointment in September 2023, the committee revised the strategic vision and work plan for the term and developed some guiding principles for conducting and prioritising their work. The committee's areas of focus are to advocate for improved policy outcomes to enable a shift to a circular economy, promote behaviour change best practices, and build workforce capability and collaboration with other parts of the sector to create system level change.

## BUILDING WORKFORCE CAPABILITY

Members of the steering committee have been working with Monash University in Australia to develop behaviour change training specifically targeted at people working in the waste minimisation space. This training is intended to be delivered in March 2025.

## SUBMISSIONS

The steering committee provided a submission on the Climate Change Commission's draft advice on the second Emissions Reduction Plan (2026 – 2030).

## WORKING GROUPS

Steering committee members participated in the Battery collection sites working group and the Reuse working group.

# CONTAMINATED LAND MANAGEMENT

## COORDINATOR

Madelon De Jongh

## BOARD CHAMPION

Dave Bull

## STEERING COMMITTEE

Graham Corban

Hill Laboratories

James Corbett

Auckland Council

Michelle Begbie

Waikato Regional Council

Natalie Webster

Pattle Delamore Partners

Rachel Rait

Environment Canterbury

Stephanie Koviessen

Environment Canterbury

Stephen Thomson

WSP New Zealand

Tim Dee CHAIR

Fulton Hogan

## VISION

To foster an industry where contaminated land management is sustainable, ethical and consistent; and focused on providing tangible environmental, social and economic benefits.

## ENGAGEMENT WITH MINISTRY

The steering committee continued to engage and collaborate with MfE and received regular updates from MfE throughout the year. The committee provided feedback on vulnerable landfills and the future use of the Contaminated Sites Remediation Fund (CSRF) and responded to MfE's change proposal on reducing staff.

## CONTAMINATED SITE SAFETY CERTIFICATE COURSE

The Contaminated Site Safety Certificate course was developed in 2019 and Vertical Horizonz was appointed as the training provider. Courses were held in Christchurch, Whangārei, Wellington and Auckland.

## RESIDENTIAL LEAD WORKING GROUP

The working group updated their position paper and ran an online digital campaign during the International Lead Poisoning Prevention Week in October 2023. The group submitted to the MPI on the Total Diet Survey, to the EPA advocating for cutting lead levels in paint, and on MfE's Hazardous Activities and Industries List (HAIL) guidance. The group continues to build relationships with key stakeholders, including Kāinga Ora and the Ministry of Health.

## CLM CONFERENCE WORKING GROUP

The working group organised and reviewed the papers submitted for the CLM conference stream at the WasteMINZ conference. The group was also responsible for organising the programme for the soil reuse workshop and delivering the programme on the day.

## SOIL REUSE WHITE PAPER WORKING GROUP

This group was established following the conference in May to record the discussions about the issues and barriers to soil reuse and present this to the Minister for the Environment and MfE. A first draft of the paper has been produced and is currently undergoing a review process.

## CLM WEBINAR WORKING GROUP

The CLM webinar working group was established in November 2023 to organise a programme of quarterly webinars targeted at CLM practitioners. The group delivered the first webinar in June 2024.

## ASBESTOS DISPOSAL WORKING GROUP

The working group has been awaiting the update of the New Zealand Guidelines for Assessing and Managing Asbestos in Soil (NZGAMAS), the Health & Safety at Work (Asbestos) Regulations 2016, and clarification from WorkSafe on various definitions and the interpretation of the current legislation. The working group will then finalise the second draft of the module.



INTERESTED MEMBERS

## **COAL TAR IN ROADING WORKING GROUP**

The working group was formed in October 2021 in response to requests to WasteMINZ from both industry and councils, seeking greater clarity on how to identify coal tar in roading and, if present, develop guidance on how to manage it. The group published the guidelines in December 2023 and presented them at a webinar in March 2024.

## **SOIL DISPOSAL SAMPLING AND RE-USE GUIDANCE WORKING GROUP**

The group was formed in early 2022 to develop guidance on the sampling methodology for characterising surplus soils for disposal or reuse. This is a joint working group with the Disposal to Land Sector Group. After a first round of consultation with a self-selected group of reviewers, the working group revised the guidance. The revised guidance then went out for consultation with the wider sector. The working group is currently in the final stages of reviewing the feedback and finalising the document for final publication.

## **JOINT WASTEMINZ CLM/NEW ZEALAND GEOTECHNICAL SOCIETY WORKING GROUP**

In June 2022, members of WasteMINZ's Contaminated Land Management Sector Group met with representatives of the NZGS, to discuss the CLM and NZGS' aims to minimise disposal of soil to landfill. After finalising the scope and an initial outline of the joint practice note, articulating the

geotechnical and contaminated land related issues regarding the reuse of soils or their disposal, the work did not progress further.

The newly elected Contaminated Land Management Sector Group Steering Committee will be considering the next steps as part of the strategic vision and work plan discussion.

## **CLM NETWORKING EVENTS**

Two networking events were held, in Christchurch and Wellington.

## **SUBMISSIONS**

The steering committee made a submission on the Hazardous Activities and Industries List (HAIL) guidance and provided feedback to the Climate Change Commission on the effects of climate change on the contaminated land management sector.

## **SECTOR GROUP COMMUNICATIONS**

The monthly CLM digest was delivered electronically to 456 members.

# DISPOSAL TO LAND

## COORDINATOR

Madelon De Jongh

## BOARD CHAMPION

Dave Bull

## STEERING COMMITTEE

Carole Smith

WSP New Zealand

Deron Sharma

Waikato District Council

Fiona Smith

Smith Environmental

Jo Ferry CHAIR

Tonkin + Taylor

John Seward

Auckland Council

Lawrence James

Waste & Recycling Industry Forum

Louis Sparks

Waste & Recycling Industry Forum

Sean Finnigan

Fraser Thomas



INTERESTED  
MEMBERS

## VISION

To promote a consistent and good practice approach to the management of waste disposal to land.

## CONFERENCE

Steering committee chair, Jo Ferry, organised and facilitated the RMA Reform workshop at the WasteMINZ conference. The aim of the session was to provide participants with an overview of the various iterations of the Resource Management Act, through an introductory presentation from Professor Barry Barton, and get attendees' perspectives on what is needed from the current reforms through facilitated table discussions.

## RESEARCH

The steering committee supported a summer student to undertake a literature review on the implications of banning organics from landfills. The work is currently being finalised and will be shared via a webinar with the wider WasteMINZ membership.

## WEBINAR

A webinar on Climate-related Financial Disclosure reporting requirements was held.

## SUBMISSIONS

The sector group made various submissions and provided feedback on the following consultations:

- Waste Minimisation Act 2008 definitions
- Climate Change Commission's effects of climate change on the disposal to land sector
- Fast Track Consenting Bill
- Unique Emission Factors (UEF) regulations.

# HEALTH, SAFETY + WELLBEING

## COORDINATOR

Lena Kovac

## BOARD CHAMPION

Chris Purchas

## STEERING COMMITTEE

Ajith Fernando

Reclaim

Angus Bell

Waste & Recycling Industry Forum

Danny McClure

Hastings District Council CHAIR

Greg Dearsly

First 4 Safety

Lyndon Collie

Auckland Council

Chloe Abernethy

JBL Environmental

## VISION

To be a dynamic and relevant sector group that positively influences the behaviour and attitudes to health, safety and wellbeing of those in the industry.

## NEW NAME AND PURPOSE

- The steering committee underwent a name change from Health & Safety, to Health, Safety + Wellbeing in order to better represent the role of the sector group and broader audience.
- Following the name change, the committee revised and updated the purpose of the group to increase its scope beyond the traditional waster operators and to incorporate wellbeing as part of a broader view of health and safety

## SAFETY AWARENESS

### CAMPAIGN: TRASH TALK

- “Trash Talk” was jointly funded by 16 councils across the motu and the Waste & Recycling Industry Forum. The campaign highlighted the challenges from a truck driver’s perspective and the target audience was families with kids, cyclist and joggers.
- The media plan leveraged Road Safety Awareness Week (20-26 May 2024) and the short video reels and content ads were shown across various sites and social media the week before and during this time.
- The campaign was highly successful. A digital campaign with Stuff resulted in 1.4 million impressions, and the videos on social media being viewed 230,000 times.

## HEALTH & SAFETY GUIDELINES REVIEW

A working group commenced a restructure and review of the Health & Safety Guidelines: for the Solid Waste Sector – parts one, two, three, four and five to split them out into smaller topic specific guides.

## KERBSIDE COLLECTION TRAFFIC LEADER (KCTL) WORKSHOPS

- WasteMINZ facilitated three Train the Trainer sessions.
- A review of the role of the KCTL workshops is underway in light of the upcoming launch of the micro-credentials.



INTERESTED MEMBERS

# ORGANIC MATERIALS

## COORDINATOR

Lena Kovac

## BOARD CHAMPION

Chris Purchas

## STEERING COMMITTEE

Elena Izaguirre

independent consultant

Gaynor Muller

Hutt City Council

Iain Lees-Galloway

Aotearoa Food Rescue Alliance

Kate Walmsley

Kaicycle

Lisa Hack CHAIR

SLR Consulting

Logan Dingle

Waste & Recycling Industry Forum

Liz Stanway

Xtreme Zero Waste

Millie Porter

Countdown

## VISION

The group's vision is to minimise the generation of residual organic materials, maximise the capture and value of residual organic materials, and ensure their beneficial reuse to contribute to Aotearoa's resilient and productive future.

## MAINTAINED VIEW ON EMERGING RESEARCH

The group shared best practice and learnings from international research with WasteMINZ members.

## END-MARKET USE

The group shared knowledge and information to raise awareness to maximise the use and value of organic products with WasteMINZ members.

## KNOWLEDGE EXCHANGE

The sector group continued to be part of the International Composting Alliance, a coalition of composting industry bodies in Australia, Canada, US, UK and Germany with the aim of exchanging best practice.

## SUBMISSIONS

The sector group made a submission on He Pou a Rangi - the Climate Change Commission's consultation.



INTERESTED MEMBERS

# PRODUCT STEWARDSHIP

## COORDINATOR

Sarah Pritchett (TO MAY 2024)  
Fiona Lavin

## BOARD CHAMPION

Alec McNeil

## STEERING COMMITTEE

Alexandra Kirkham  
Auckland Council  
Hannah Blumhardt  
Reuse Aotearoa  
Bernadette Casey  
Usedfully  
Rob Wilson CHAIR  
EcoCentral  
Terry Wilson  
AgRecovery  
Jonathon Hannon  
New Zealand Product Stewardship  
Council  
Karen Driver



INTERESTED  
MEMBERS

## VISION

Aotearoa New Zealand has adopted a world-class product policy framework with cost effective mandatory product stewardship schemes, which reflect whole of lifecycle impacts and fairly internalise all environmental costs, so as to address waste issues, advance a circular economy and deliver environmental outcomes at the top of the waste hierarchy.

## COMMUNICATION

The Reuse working group published a quarterly reuse blog via the WasteMINZ website and shared the blog via social media channels.

## SUBMISSIONS

The steering committee made submissions on the following consultations:

- He Pou a Rangi - the Climate Change Commission's consultation 2024 on the emissions budget and climate target
- He Pou a Rangi - the Climate Change Commission's 2024 consultation document on inclusion of international shipping and aviation (2050 Targets)
- Oral submission in support of Repair Café Aotearoa NZ's Right to Repair petition.

## SUMMIT

The Product Stewardship Summit was held online on 22 September with a focus on textiles and international best practice. The summit launched the Textile Advisory Group which focuses on initiatives to raise awareness and advocates for reducing textile waste to landfill.

## CONFERENCE

- Participated in a panel discussion on battery product stewardship
- Gave updates on product stewardship schemes, and presented on circularity of resources
- Dr Paul Smith, a member of the Right to repair working group, was a keynote and spoke on product custodianship and the right to reuse – fixing our broken system.

## WEBINAR

Ran a webinar on producer responsibility and product stewardship for the circular economy.

## NETWORKING EVENT PRESENTATION

Committee member Hannah Blumhardt spoke about reuse at a WasteMINZ networking event in Wellington.

# RECYCLING & RESOURCE RECOVERY

## COORDINATOR

Sarah Pritchett (TO MAY 2024)  
Fiona Lavin

## BOARD CHAMPION

Sandy Botterill

## STEERING COMMITTEE

Cayley McLean

Tauranga City Council

Dominic Salmon

Glass Packaging Forum

George Fietje CHAIR

Insight

Rick Thorpe

Localised

Rob Wilson

EcoCentral

Shelali Shetty

Wellington City Council

Suzy McCall

Department of Corrections

Tania Hermann

Hamilton City Council

## VISION

A circular economy in Aotearoa supported by best practice recovery, reuse and recycling that keeps products and materials in use at the highest quality.

## COMMUNICATIONS

The committee participated in and promoted Global Recycling Week, with reels on social media.

## SUBMISSIONS

The steering committee made submissions on the following consultations:

- He Pou a Rangi - the Climate Change Commission's consultation 2024 on the emissions budget and climate target
- He Pou a Rangi - the Climate Change Commission's 2024 consultation document on inclusion of international shipping and aviation (2050 Targets).

## WEBINARS

A case study on rethinking the life cycle of furniture was held.

A steering committee member presented on community-based resource recovery model.

## WORKING GROUPS

The Construction waste working group began working on a paper in support of banning the use of expanded polystyrene in construction. The paper is due for release in September 2024.



INTERESTED  
MEMBERS



# TERRITORIAL AUTHORITIES' OFFICERS FORUM

## COORDINATOR

Madelon De Jongh

## BOARD CHAMPION

Parul Sood

## STEERING COMMITTEE

Angela Atkins

Hastings District Council

Brent Aitken

Taupō District Council

Eilidh Hilson

Christchurch City Council

Jennifer Elliot

Wellington City Council

Kimberley Hope CHAIR (UNTIL

OCTOBER 2023)

New Plymouth District Council

Morgan Harrison

Whanganui District Council

Sarah Le Claire CHAIR (FROM

NOVEMBER 2023)

Auckland Council

Sophie Mander

Queenstown Lakes District Council



INTERESTED  
MEMBERS

## VISION

To facilitate a clear and cohesive voice for the local government sector in relation to waste and resource recovery issues in order to influence and shape future outcomes. This will be achieved through advocacy on behalf of the local government sector, leading strategic waste sector thinking and problem solving, and encouraging information and knowledge sharing.

## COLLABORATIVE FUNDING

A continuation of the TA collaborative fund was secured for the 2024 round. Project suggestions were obtained from both the WasteMINZ conference and an online form. Projects will be selected in September 2024.

## KERBSIDE ORGANICS COLLECTION AND PROCESSING GUIDE

Development of the guide was funded from the 2023 round of the Collaborative Fund. The guide is undergoing final revisions and will be published for use in September 2024.

## TAO FORUM RESOURCE PORTAL

The TAO Forum continues to utilise and contribute to the portal resources, enabling TAs to share information and collateral related to waste management, such as waste minimisation plans, and communication documents for public awareness campaigns. This is available to any TA staff who request access.

## WEBINARS

A briefing was held for the TAO Forum on Plastic Packaging Product Stewardship.

## EVENTS

- The TAO Forum met the day before the WasteMINZ conference. The programme included presentations and discussions on construction waste, the waste disposal levy, multiple unit dwellings, an MfE update, and the organic guidelines and decision-making framework guide.
- The Forum regularly participated in the Waste Minimisation Officers' Huitima.

## SUBMISSIONS

The sector group has provided:

- Feedback to the Climate Change Commission on the impact of climate change on the sector
- Input into the Plastic Packaging Product Stewardship Co-design Project.

# MULTI-SECTOR WORKING GROUPS

WasteMINZ ran six multi-sector working groups:

## REUSE WORKING GROUP

This group was an initiative of the Product Stewardship Sector Group, with support from other sector groups, and was established to ensure other sector groups included a focus on reuse in their work plans

## PROMOTING THE SECTOR WORKING GROUP

This group was established because many members found it challenging to attract and hire staff. The group has undertaken design thinking sessions to identify the barriers for people entering the industry and will start to workshop potential solutions.

## IDENTIFYING TRAINING GAPS IN OFFICE-BASED JOBS WORKING GROUP

This group was established to understand what current career paths existed for professionals wanting to enter the sector. The group has developed an outline of a micro-credential with Te Pūkenga and is liaising with Hanga-Aro-Rau to understand the training being developed for level 2-4 students.

## BATTERY COLLECTION WORKING GROUP

This group was formed to support the safe diversion of small (up to and including the size of a power tool hand pack) household and workplace batteries from landfill. The group have implemented an interactive battery recycling collection facilities map available on the WasteMINZ site, are working

on updating the safe storage and collection of small batteries guide (2021 version) and are planning a consumer education campaign on battery recycling. The group also participated in advocating for the inclusion of battery diversion in voluntary and mandatory product stewardship schemes.

## FARM WASTE WORKING GROUP

This group is progressing a farm waste recycling guide for beef/sheep farms and viticulture. The guide will be published on the WasteMINZ website and the group will work towards circulating localised versions through territorial authorities and/or farming supply stores once the information has been collated.

## DISASTER WASTE WORKING GROUP

This group was established in the wake of Cyclone Gabrielle and the Auckland Anniversary weekend floods to raise awareness of the issues relating to waste after disasters. A workshop was held in early 2024 and work is now centred on advocacy at central government level.



# LOVE FOOD HATE WASTE

It's been an incredible year for Love Food Hate Waste NZ, highlighted by a remarkable boost in both awareness and engagement. We are thrilled to share that one in four New Zealanders are now aware of Love Food Hate Waste NZ.

With additional funding from the Ministry for the Environment, we welcomed project manager Sophie Wolland and communications & marketing manager Juno Scott-Kelly to our team in August 2023. They joined content creator Gel Lim to launch an ambitious three-year project aimed at reducing household food waste across Aotearoa.

A new communications strategy and refreshed website played a pivotal role in this success. Designed to better support our campaigns and guide visitors on their journey towards reducing food waste, the revamped site now boasts enhanced navigation and a wealth of new, inspiring content. This overhaul has had a remarkable impact; doubling our average monthly website visits and growing our subscriber base by over 2,000.

This year, we launched three dynamic campaigns, generating 78 media mentions and reinforcing our role as New Zealand's leading voice in the fight against household food waste. Our minor campaigns, Recipe Remix and Savour the Season, were instrumental in promoting flexible cooking, inspiring the use of pantry staples, and encouraging better food storage habits during the festive season and beyond.

Our major campaign, Eat Me First, truly stole the spotlight. With bold tactics like moulding billboards, giant food sculptures, and a collaboration with the Food Rescue Kitchen TV show, the campaign achieved an estimated media reach of over 11.5 million. Online, our paid marketing, influencer partnerships, and fun, educational content extended our reach to an additional 1.8 million people.

The campaign effectively highlighted the financial impact of food waste and showcased the Eat Me First sticker as a practical solution. Bolstered by a partnership with Woolworths and the support of our local councils, we distributed over 400,000 reusable Eat Me First stickers. These stickers made a significant impact, with 80% of users reporting reduced food waste and over 86% recommending them to others.

As we reflect on these achievements, we are grateful for the support of our community and partners. Together, we have made significant strides towards reducing food waste and fostering a more sustainable future. Thank you for being part of our journey. Here's to another year of progress and positive change!





# OUR EVENTS

## **WASTEMINZ CONFERENCE, EXPO + WORKSHOPS**

This year's conference was held at Claudelands in Hamilton and ran from 27 to 30 May 2024. Approximately 580 people attended and the feedback during and post conference was excellent. The atmosphere during the event was exceptional and attendees were eager to network and engage with the content. A big thank you to our sponsors Tonkin + Taylor, Hill Labs, Woolworths New Zealand, EcoCentral, TOMRA, Re.Group, Earthtech, Eunomia Research & Consulting, GHD, SLR Consulting and Stantec New Zealand.

## **AWARDS FOR EXCELLENCE**

The awards were held on 28 May 2024 to celebrate achievements in the waste, resource recovery and contaminated land management sectors. They were sponsored by Re.Group and hosted during the annual WasteMINZ Conference in Hamilton. This year the awards categories were based on the waste hierarchy, so nominees could enter projects that focused on reducing waste, encourage reuse or repair, resource recovery or value recovery, innovative waste disposal, and research/advocacy. There were also two Young Professional of the Year awards for waste and resource recovery, and contaminated land management. The plenary room was filled to capacity, and attendees appreciated the streamlined ceremony, which featured short videos from the nominees highlighting their sector's achievements.

## **PRODUCT STEWARDSHIP SUMMIT: BLUEPRINT OR SCRAMBLE FOR TEXTILES IN AOTEAROA?**

The Product Stewardship Summit: blueprint or scramble for textiles in Aotearoa? was held online on Friday 22 September 2023. The summit brought together brands, textile membership organisations and the resource recovery sector to challenge what a product stewardship scheme for all textiles might look like in NZ and how such a scheme can address the root causes of our textile waste issues. Speakers included Minister Rachel Brooking (former Associate Minister for the Environment with the waste portfolio), L'Rey Renata (Auckland University), Mark Hilton (Eunomia, UK), Vanessa Thompson (Go Well Consulting), Claire Kneller (WRAP, Asia-Pacific) and Bernadette Casey (Textile Reuse Programme). The summit saw a strong attendance of 88, and participants valued the high quality of the content, and the diverse perspectives offered by the speakers.

## **DISASTER WASTE WORKSHOP**

Following a survey that showed only a handful of councils in Aotearoa New Zealand had either developed a disaster waste management plan or were in the process of developing one, WasteMINZ tailored a virtual workshop for councils across the motu on 13 March 2024. During this workshop, 74 attendees were rewarded with first-hand experience of disaster waste management from Hinemoa Katene (Wellington Region

Emergency Management), Cameron Burton (Pattle Delamore Partners), Sarah Le Claire (Auckland Council), Greg Slaughter (Waste Management) and Sarah Newall (HAIL Environmental). The workshop also allowed for successful interactive sessions, where councils were invited to work together in regional groups to determine what needs to be done to get ready on a regional and local level.

## **HEALTH & SAFETY INDUSTRY LEARNING PROGRAMME**

Together, WasteMINZ and Enviro NZ hosted a series of six training modules aimed at improving safety for workers, industry and community from September through to December. The programme was offered both online and in person to allow for maximum participation. The series gave the 112 participants the opportunity to understand and apply WorkSafe's #BetterWork principles in practice, how to learn even when things go right and how to learn when things don't go as planned without workers feeling blamed and punished. Thanks to Enviro NZ for providing their office spaces for the in-person component and Brent Sutton from Learning Teams for facilitating the modules.

## **CAN YOU DIG IT? THE PROBLEM WITH REUSE OF SOIL**

During WasteMINZ's annual conference and expo in Hamilton, the Contaminated land management conference working group organised and facilitated this full day workshop on 27 May 2024. The workshop brought together

land developers and planners, civil and earthworks contractors, contaminated land management practitioners, environmental and policy advisors, landfill and quarry operators and central government. Workshop attendees were provided with a deeper understanding of the status of a Circular Economy for Soils (CEFS) in Aotearoa New Zealand and the opportunity to contribute to high value discussions and develop the fundamental concepts of a white paper which can be used to shape the direction of our industry in the CEFS space. The workshop was very well-received and attended, with 89 attendees. A special thanks to Hill Labs for their generous sponsorship of the workshop. Your support is greatly appreciated!

## OTHER EVENTS

**28 July 2023** KCTL Training Workshop (Auckland)

**13 September 2023** WasteMINZ Networking Event (Christchurch)

**18 October 2023** WasteMINZ Annual General Meeting (Auckland)

**3 November 2023** KCTL Training Workshop (Auckland)

**6 December 2023** WasteMINZ Networking Event (Auckland)

**6 March 2024** WasteMINZ Networking Event (Auckland)

**21 March 2024** Contaminated Land Management Networking Event (Wellington)

**22 March 2024** KCTL Training Workshop (Wellington)

**27 May 2024** Territorial Authorities' Officers Forum (Hamilton)

**26 June 2024** WasteMINZ Networking Event (Wellington)

## WEBINARS

Focus on Reducing Food Waste

Producer Responsibility/Product Stewardship for the Circular Economy

Clarifying Territorial Authorities' Kerbside Service Delivery Requirements

Managing Odour Emissions from Compost Facilities

Accounting for Greenhouse Gas Emissions in Waste

Battery Collection - Lessons Learnt

Zero Waste Hubs

Celebrating World Soil Day

Sector Group Updates

Ending Wasteful Furniture

Coal Tar in Roading Guidance

Eat Me First

Climate-related Financial Disclosure Reporting Requirements

Hamilton City Council's Reuse Trials

Contaminated Land Management with Simon Hunt

Overview of the Waste Minimisation (Waste Disposal Levy) Amendment Act 2024

Digestate Biofertiliser Certification Scheme

## OUR COMMUNICATIONS



23



23

### MEDIA

RELEASES

MENTIONS

10

12



33

ARTICLES VIEWED 13,500 TIMES

WWW.WASTEMINZ.ORG.NZ

86,000

VISITS (200% INCREASE)



3684 2766

FOLLOWERS FOLLOWERS

↑ 26%

↑ 4%

OUR CONTENT HAS BEEN SEEN

131,300

↑ 38%

26,750

↑ 32%

MEETINGS WITH THE MINISTER OR ASSOCIATE MINISTER FOR THE ENVIRONMENT

1



# OUR FOCUS FOR THE COMING YEAR

## INFORM AND EDUCATE

[Publish the 'Technical guidelines: Characterising surplus soil for disposal'](#)

[Publish the 'Organic waste collection and processing guidance for local authorities'](#)

[Finalise the 'Disposal of low level asbestos-contaminated soil at a landfill' module and incorporate it into WasteMINZ's 'Waste industry guidelines to manage the collection, receipt, transport and disposal of asbestos waste'](#)

[Work with the Australasian Land and Groundwater Association to develop a quality assurance and quality control practice note](#)

[Update the 2021 safe storage and collection of small batteries guide](#)

[Run a consumer education campaign on battery recycling](#)

[Love Food Hate Waste NZ will continue to transform household food waste behaviours with three national campaigns and original research to enhance the understanding of food waste and the effectiveness of interventions](#)

[Continue providing opportunities for members to learn about Te Tiriti o Waitangi and Te Ao Māori](#)

[Run regular webinars for sector groups' chairs to advise their groups' priorities and current projects](#)

[Share relevant and timely news, information and research with our members via our communications channels](#)

[Continue running relevant webinars on a regular basis](#)

[Identify potential solutions to promote the waste and resource recovery sector and attract and hire staff](#)

[Develop behaviour change training and deliver it in early 2025](#)

[Work with Hanga-Aro-Rau to understand the training being developed for level 2-4 students](#)

[Work with Weltec to investigate the development and delivery of a micro-credential for those working in office-based jobs in the waste and resource recovery sectors](#)

[Continue to run the 'Contaminated Site Certificate' Course through training provider, Vertical Horizonz, and review the content](#)

[Finalise and submit a white paper on soil reuse to relevant stakeholders](#)

[Finalise and circulate a literature review on the implications of banning organics from landfills](#)

[Review and restructure the Health and Safety Guidelines: for the Solid Waste Sector – splitting the document into standalone topic specific guides](#)

[Review the role of the Kerbside Collection Traffic Leader training](#)

[Look at developing best practice guidance for waste sector drivers](#)

[Continue to publish a quarterly reuse blog on reuse](#)

[Publish a paper in support of banning the use of expanded polystyrene in construction](#)

[Continue to educate consumers](#)

[about the importance of managing organic waste](#)

[Expand listings on battery recycling locations map to include downstream recycling partners](#)

## ELEVATE AND ADVOCATE

[WasteMINZ Chief Executive and Chair to regularly meet with the Minister for the Environment to discuss sectors' issues and potential solutions](#)

[Continue proactively engaging with media to promote our sectors' key issues/challenges and potential solutions](#)

[Continue to advocate for regulated product stewardship schemes that bring about action at the top of the waste hierarchy](#)

[Build relationships with relevant central government agencies](#)

[Publish farm waste fact sheets and develop a farm waste recycling guide for beef and sheep farms, and viticulture](#)

[Present to parliament on issues relating to disaster waste and the regulatory changes required to deliver effectively after an emergency event](#)

[Continue to:](#)

- [advocate to central government on priority issues and provide potential solutions](#)
- [make submissions on consultations](#)



## CONNECT AND CELEBRATE

Run the following events:

### In person

- Leading Workplace Relationships workshop
- Quarterly contaminated land management sector networking events
- Quarterly WasteMINZ networking events
- WasteMINZ Conference + Expo 2025 (which will include Awards for Excellence)

### Online

- New Zealand Food Waste Summit 2024
- Monthly Sector Snapshots
- Six-monthly updates by steering committee chairs on sector groups' priorities and current projects
- Quarterly webinars for CLM practitioners

Sector group chairs to meet regularly to inform each other of their priorities and current projects

Sector groups to continue collaborating on key issues

Love Food Hate Waste NZ to continue facilitating the collaboration of Ministry for the Environment funded food waste initiatives

Collaborate with other organisations on key issues (where it makes sense)

Continue to share members' and sector groups' successes, projects and case studies via WasteMINZ communications channels

## FUTURE-FIT

Redesign and implement a new website (including member portal) and CRM

Continue to diversify revenue streams

Provide training and development opportunities for WasteMINZ staff and members

Secure new members from sectors that are not represented and work on the diversity of WasteMINZ's membership

Continue to measure metrics from WasteMINZ's various communication channels to increase effectiveness

Implement an additional member feedback mechanism, and incorporate key feedback into our work programme



# STATEMENT OF PURPOSE

The Institute is committed to promoting and developing waste management practices which protect the environment and provide for the sustainable use of natural resources for the benefit of all New Zealanders.

# APPROVAL OF ACCOUNTS

The Board have approved the Financial Statements of the Waste Management Institute New Zealand Incorporated (WasteMINZ) for the year ended 30 June 2024 on pages 27 to 36.

The notes and accounting policies form an integral part of these financial statements and should be read in conjunction with the Auditor's Report.

Signed on behalf of the Board:



Parul Sood  
CHAIR  
31 July 2024



Paul Evans  
DEPUTY CHAIR  
31 July 2024

# STATEMENT OF FINANCIAL PERFORMANCE

for the year ended 30 June 2024

INCOME	2024	2023
Conference/Summit Summit Registration	550,972	539,301
Conference/Summit Other Income	2,871	3,760
Conference/Summit Sponsorships	95,610	80,500
Conference/Summit Trade Exhibit	141,634	177,172
	<hr/>	<hr/>
	791,087	800,733
<b>EXPENSES</b>		
Conference/Summit General Costs	54,735	49,509
Conference/Summit Audio Visual Equipment Hire	53,436	61,409
Conference/Summit Trade Exhibits	17,520	19,418
Conference/Summit Insurance	7,771	8,080
Conference/Summit Venue & Catering	200,010	200,018
Conference/Summit Travel, Accommodation & Transport	20,654	20,176
Conference/Summit Wages & Salaries	173,284	119,730
	<hr/>	<hr/>
	527,409	478,340
Conference/Summit Profit	263,678	322,393

INCOME		
TSO Collaborative Fund Income	55,610	9,216
Funded Projects	68,000	0
Kai Commitment Income	0	81,072
Love Food Hate Waste	78,536	77,083
Marketing & Advertising	5,370	19,516
Membership Fees	366,293	341,216
National Food Waste Project Income	1,004,635	5,217
NZ Champions 12.3 Income	0	30,797
Sundry Income	5,393	6,725
Workshops	45,349	88,208
Interest Received	16,620	5,945
Credit Fee Charged	474	1,896
	<hr/>	<hr/>
Total Income	1,909,958	989,285

LESS EXPENSES		
Accident Compensation Corporation	1,371	1,326
Accountancy Fees/Audit Fees	6,945	6,671
Bank Charges	1,127	1,375
B.I.G. Expenses	0	6,482
Comms Strategy	0	8,250
Employment Expenses	6,960	14,472
Insurance	7,972	4,620
IT and Website Expenses	27,907	25,802

Kai Commitment Expenses	0	81,076
Love Food Hate Waste	0	64,926
Marketing & Advertising	3,758	1,660
Members Benefit	0	2,700
Motor Vehicle Expenses	4,786	4,624
Members Networking & Board Expenses	13,322	19,601
National Food Waste Project Expenses	1,067,754	5,217
NZ Food Waste Champions 12.3 Expenses	0	32,947
Office & General Expenses	5,608	6,664
Postage & Courier	567	85
Printing & Stationery	8,978	9,054
Project Fees	0	2,875
Rent and Rates	15,924	14,651
Revolve Magazine	0	10,859
Sector Group Expenses	301,145	238,834
Study Grant	13,084	7,196
Subscriptions & Memberships	1,064	1,558
Telephone, Tolls & Internet	3,221	3,842
Travel & Accommodation	8,499	5,543
Wages & Salaries	272,410	308,734
Workshop Expenses	71,947	47,350
<b>Total Expenses</b>	<b>1,844,796</b>	<b>938,993</b>
<b>Net Surplus (Deficit) Before Depreciation</b>	<b>65,162</b>	<b>50,292</b>
Less Depreciation Adjustments		
Depreciation as per Schedule	33,477	31,788
Net Depreciation Adjustment	33,477	31,788
Fringe Benefit Tax	6,767	6,948
Tax Payable	4,502	1,566
<b>Net Surplus (Deficit) Before Non Deductible Expenditure</b>	<b>20,417</b>	<b>9,990</b>
<b>NET SURPLUS (DEFICIT) FOR YEAR</b>	<b>20,417</b>	<b>9,990</b>

# STATEMENT OF MOVEMENTS IN GENERAL & STRATEGIC FUNDS

for the year ended 30 June 2024

	2024	2023
GENERAL FUND AT START OF PERIOD	765,837	755,847
Total recognised revenues and expenses for the year	20,337	9,990
General Fund End of Period	786,254	765,837

# STATEMENT OF FINANCIAL POSITION

for the year ended 30 June 2024

GENERAL FUNDS	2024	2023
Retained Earnings	786,254	765,837
Represented by:		
<b>CURRENT ASSETS</b>		
Cheque & Call Accounts	491,130	666,826
Petty Cash	181	246
Total Cash and Bank	491,311	667,072
Accounts Receivable	42,733	36,557
Prepayments	31,011	1,987
	73,744	38,543
Current Assets	565,056	705,616
<b>CURRENT LIABILITIES</b>		
Accounts Payable	74,158	16,216
Accounting & Audit Fees	5,100	4,500
Fringe Benefit Tax	1,712	1,792
GST Due for Payment	(28,041)	25,331
Holiday Pay Accrual	38,040	34,909
PAYE Liability	24,489	18,141
Wages Accrual for Monthly Expense	17,137	0
Sundry Accruals	8,522	4,090
Membership Fees Prepaid	8,670	4,800
Money Received in error	19,393	0
Love Food Hate Waste	86,009	87,418
National Food Waste Project	20,521	206,972
TA Collaborative Fund	476	56,086
Income Received in Advance	0	7,661
KCTL Warrant Card	920	40
Workshop Income Received in Advance	2,600	650
Tax Payable	4,502	2,071
	284,208	470,677
Surplus in Working Capital	280,848	234,939
<b>FIXED ASSETS</b>		
Net Book Value as per Schedule	505,407	530,899
	786,254	765,837

For and on behalf of the Board



Chair  
31 July 2024



Deputy Chair  
31 July 2024

The notes and accounting policies form an integral part of these financial statements and should be read in conjunction.

# STATEMENT OF FIXED ASSETS & DEPRECIATION

for the year ended 30 June 2024

	cost price	book value 30/06/23	additions	gain/loss on disposal	capital profit	depreciation rate method	deprn	accum deprn 30/06/24	book value 30/06/24
<b>Total for Office Equipment</b>	<b>78,083</b>	<b>21,729</b>	-	-	-	<b>11-48%</b>	<b>6,671</b>	<b>63,025</b>	<b>15,058</b>
<b>Total Computer Equipment</b>	<b>13,640</b>	<b>11,657</b>	<b>6,031</b>			<b>50%</b>	<b>11,029</b>	<b>61,272</b>	<b>6,659</b>
<b>Total Other IT Equipment</b>	<b>63,511</b>	<b>15,811</b>	<b>2,563</b>	<b>(446)</b>		<b>16-50%</b>	<b>7,024</b>	<b>96,945</b>	<b>10,904</b>
<b>Total Mobile Phones</b>	<b>2,041</b>	<b>31</b>	<b>898</b>			<b>67%</b>	<b>507</b>	<b>8,647</b>	<b>423</b>
MOTOR VEHICLE									
Hyundai Ioniq	40,952	6,552	-				6,552	34,000	-
EV Charger	3,332	-					-	3,332	-
<b>Total Motor Vehicle</b>	<b>44,285</b>	<b>6,552</b>	-	-	-		<b>6,552</b>	<b>37,732</b>	-
LAND & BUILDINGS									
Unit 2/159 Apollo Drive, Rosedale Land only	216,320	216,320							216,320
Unit 2/159 Apollo Drive, Rosedale Building only	275,316	258,798	-				2,753	16,519	256,045
<b>Total Land &amp; Buildings</b>	<b>491,635</b>	<b>475,118</b>	-	-	-		<b>2,753</b>	<b>16,519</b>	<b>472,365</b>
<b>TOTAL</b>	<b>693,196</b>	<b>530,898</b>	<b>9,493</b>	<b>(446)</b>	-		<b>34,536</b>	<b>284,139</b>	<b>505,408</b>



# NOTES TO THE FINANCIAL STATEMENTS

## STATEMENT OF ACCOUNTING POLICIES

### 1 REPORTING ENTITY

The financial statements presented here are for the entity Waste Management Institute New Zealand Incorporated. Waste Management Institute New Zealand Incorporated is incorporated as a board under the Incorporated Societies Act. The Financial Statements of Waste Management Institute New Zealand Incorporated are Special Purpose Financial Statements which have been prepared based on the Special Purpose Financial Reporting Framework for use by For-Profit Entities published by NZ Accounting Standards Board, as well as the requirements of external users of the financial statements and its members.

### 2 MEASUREMENT BASE

The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on an historical cost basis have been used, with the exception of certain items for which specific accounting policies have been identified.

### 3 CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting policies. All policies have been applied on bases consistent with those used in previous years.

### 4 SPECIFIC ACCOUNTING POLICIES

The following specific accounting policies which materially affect the measurement of financial performance and the financial position, have been applied:

#### (a) Differential Reporting

Waste Management Institute New Zealand Incorporated is a qualifying entity in that it qualifies for Differential Reporting as it is not publicly accountable and there is no separation between the owners and the governing body.

All Differential Reporting exemptions have been applied.

#### (b) Fixed Assets & Depreciation

The entity has the following classes of fixed assets:

Office Equipment

Motor Vehicle

Land and Building

All fixed assets are initially recorded at cost with depreciation being deducted on all tangible fixed assets other than freehold land, in accordance with rates set out in the Income Tax Act 2007.

(c) Goods & Services Tax

The Statement of Financial Performance and Statement of Cashflows (where included) have been prepared so that all components are stated exclusive of GST. All items in the Statement of Financial Position are stated net of GST, with the exception of Accounts Receivables and Payables.

(d) Income Tax

A provision has been made for Fringe Benefit Tax Payable and Tax Payable of non-member income, Waste Management Institute New Zealand Incorporated is eligible for the income tax deduction as a non-profit body afforded by the IRD.

(e) Receivables

Receivables are stated at their estimated realisable value. Bad Debts are written off in the year in which they are identified.

(f) Investments

Investments are carried at the lower of cost and net realisable value. Where in the opinion of the Board there has been a permanent reduction in the value of the investments, this has been brought to account in the current period.

5 OPERATIVE COMMITMENTS

The society has an operating lease commitment with Fuji Xerox for five years. \$3,300 for 2024.

6 RELATED PARTY DISCLOSURES

The governance of the society is not aware of any related party transactions requiring disclosure.

7 COMPARATIVE FIGURES

The comparative figures cover the Financial Year Ended 30 June 2023.

8 AUDIT

These financial statements have been subject to audit, please refer to the Auditor's Report.

9 SUBSEQUENT EVENTS

No significant subsequent events have been noted.

10 SECURITIES AND GUARANTEES

There was no overdraft as at balance date nor were any facilities arranged.

## INDEPENDENT AUDITOR'S REPORT

To MEMBERS of the WASTE MANAGEMENT INSTITUTE NEW ZEALAND INC.

### Report on the Special Purpose Financial Statements

#### Opinion

We have audited the accompanying special purpose financial statements ("financial statements") which comprise:

- the statement of financial position (Balance Sheet) as at 30 June 2024,
- the statement of movement in general funds,
- the statement of financial performance (Income and Expenditure Account) for the year then ended, and
- notes, including a summary of significant accounting policies and other explanatory information.

In our opinion the financial statements on page 28-34 present fairly the financial position of the WASTE MANAGEMENT INSTITUTE NEW ZEALAND INC as at 30 June 2024 and its financial performance for the year ended on that date in accordance with the requirements of the Special Purpose Framework used by For-Profit-Entities [SPF-FPE] issued by the NZ Accounting Standards Board relevant to reporting financial position and profit and loss for small to medium entities reporting on income tax special purpose reports.

#### Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of WASTE MANAGEMENT INSTITUTE NEW ZEALAND INC in accordance with *Professional and Ethical Standard 1 International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand)* issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no other relationship with, or interests in the WASTE MANAGEMENT INSTITUTE NEW ZEALAND INC.

#### Emphasis of matter – Basis of Accounting

Without modifying our opinion, we draw attention to page 33 to the special purpose financial statements, which describes the basis of preparation. In accordance purpose financial statements are prepared in accordance with SPF-FPE. As a result, the special purpose financial statements may not be suitable for another purpose.

#### Governance Board Responsibility for the Special Purpose Financial Statements

The governance board is responsible for determining that the SPF-FPE framework is acceptable in the entity's circumstances, for the preparation of financial statements, and for such internal control as the governance board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governance board is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

#### Auditor's Responsibilities for the Audit of the Special Purpose Financial Statements

Our objectives are to

- obtain reasonable assurance about whether the special purpose financial statements as a whole are free from material misstatement, whether due to fraud or error; and
- to issue an independent auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (NZ) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence

the economic decisions of users taken on the basis of these special purpose financial statements.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional skepticism throughout the audit. We are to also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- conclude on the appropriateness of the use of the going concern basis of accounting by the governance board. Based on the audit evidence obtained, no material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report, and no assurances are provided for any future events or conditions which may cause the entity to cease to continue as a going concern.
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by governance board.

We communicate with the governance board, regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Restriction on responsibility**

This report is made solely to the members, as a body, in accordance with the entity's constitutional requirements. Our audit work has been undertaken so that we might state to the members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members as a body, for our audit work, for this report, or for the opinions we have formed.

*AUDIT INTEGRITY*

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**Audit Integrity Ltd**  
*Chartered Accountants*  
East Tamaki, Auckland  
1 August 2024

# OUR MEMBERS

AS AT 30 JUNE 2024

## PLATINUM

Auckland Council  
Localised  
Ministry for the Environment  
Tonkin + Taylor  
Waste & Recycling Industry Forum  
WSP

## GOLD

Container Waste  
Fulton Hogan  
Sulo NZ  
New Plymouth District Council

## SILVER

3R Group  
Aurecon New Zealand  
Christchurch City Council  
Coca Cola Amatil NZ  
Dunedin City Council  
Environment Canterbury  
Fonterra Co-Operative Group  
Foodstuffs New Zealand  
Geofabrics New Zealand  
Gore District Council  
HAIL Environmental  
Hamilton City Council  
InterGroup  
Invercargill City Council  
Manco Environmental  
Marlborough District Council  
NZ Safety Blackwoods  
Omarunui Landfill  
Pattle Delamore Partners  
Plasback  
Re.Group  
Scion Research  
SLR Consulting  
Southland District Council  
Stantec New Zealand  
Tauranga City Council  
TOMRA Collection Services  
Waikato Regional Council  
Ward Demolition  
WasteNet Southland  
Wellington City Council  
Woolworths NZ

## CORPORATE

AB Equipment  
AB Lime  
AgResearch  
Analytica Laboratories  
Ashburton District Council  
Atrax Group NZ  
Australasian Bioplastics Association  
Bay of Plenty Regional Council  
Beca

BJ Scarlett  
BP New Zealand  
Briscoe Group  
Callaghan Innovation  
Carterton District Council  
Central Otago District Council  
Civic Contractors  
Clutha District Council  
Colgate-Palmolive  
Cook Brothers Construction  
Daltons  
Davis Ogilvie & Partners  
Eco Maintenance  
EcoCentral  
EHS Support  
Envirocon  
Envirofert  
Environment Southland  
Eunomia Research & Consulting  
Eurofins Environmental Testing NZ  
Fletcher Building  
Fraser Thomas  
Freightways  
Geostabilization NZ (GSI)  
GHD  
Gisborne District Council  
Hartford Technologies  
Hauraki District Council  
Hawkes Bay Regional Council  
HD Geo  
Hill Laboratories  
Horowhenua District Council  
Hutt City Council  
International Waste  
Jacobs New Zealand  
Kaipara District Council  
Kapiti Coast District Council  
Land Information New Zealand  
LDE  
Leach & Co  
Liebherr Australia  
LMS Energy NZ  
MacKenzie District Council  
Manawatu District Council  
Masterton District Council  
Mil-tek NZ  
Mitre 10  
Morrison Low & Associates  
Napier City Council  
Nelson City Council  
New Zealand Defence Force  
New Zealand Post  
Northland Regional Council  
NZ Pulp & Paper  
OCS  
Oji Fibre Solutions  
Opotiki District Council

Otago Regional Council  
Otorohanga District Council  
Palmerston North City Council  
Porirua City Council  
Programmed Facility Management NZ  
Purpose Fill Waste & Recycling  
Queenstown Lakes District Council  
Reclaim  
Recycling Group 2019  
Riley Consultants  
Rotaform Plastics  
Rotorua Lakes District Council  
Ruapehu District Council  
Rubbish Direct  
Salters Cartage  
Selwyn District Council  
Sephira Environmental  
Sims Metal  
SiteCare  
South Taranaki District Council  
Southern Transport  
Spark  
Tasman District Council  
TechCollect NZ  
Te Pukenga Work Based Learning  
Trading as MITO  
Terra Cat  
Tetra Pak  
Thames Coromandel District Council  
The University of Auckland  
The University of Waikato  
The Warehouse  
Thomas Consultants  
Timaru District Council  
Transpower NZ  
Trident Plastics  
Trojan Holdings  
Upper Hutt City Council  
Veolia Water Services  
Viking Containment/Skellerup  
Containment  
Waikato District Council  
Waimakariri District Council  
Waimate District Council  
Waipa District Council  
Waitaki District Council  
Wastech Engineering  
WasteCo NZ  
Watercare Services  
Western Bay of Plenty District Council  
Westland District Council  
Whakatane District Council  
Whanganui District Council  
Whangarei District Council  
Wilkinson Transport Engineers  
Winstone Wallboards  
Z Energy

## SMALL BUSINESS/NOT-FOR-PROFIT

5R Solutions  
Aggregate & Quarry Association  
Alchemy Systems  
Aotearoa Food Rescue Alliance  
ARC Asbestos Removal & Demolition  
Astron Sustainability NZ  
BioPak  
BioRich  
biOx Environmental  
Bokashi NZ  
Bonson Industrial Co  
BTW Company  
Budget Plastics (NZ)  
Buller District Council  
CAN PLAN Nelson  
Canterbury Landscape Supplies  
Cardia Bioplastics  
Cato Bolam Consultants  
Central Hawke's Bay District Council  
Ceres New Zealand  
Chatham Islands Council  
Confoil NZ  
Coromandel Independent Living Trust  
Department of Corrections  
Dunbrae NZ  
e3scientific  
Earth Starch  
Earthtech Consulting  
Easy Earth  
Echo Tech  
Eco Stock Supplies  
ECP  
E-cycle  
EERST  
ELB Equipment  
Endless Holdings  
ENGEO  
Envirokiwi Community Enterprise  
EnviroLink  
Environmental Consultants Otago  
Equip2  
ERoad  
Far North District Council  
Fennex Industrial  
Focus Environmental Services  
Food Rescue Northland  
Frews Contracting  
GeoSciences  
Global Action Plan Oceania  
Glow Lab  
Grey District Council  
Haigh Workman  
Hanga-Aro-Rau  
Hawthorne Geddes Engineers & Architects  
Helensville Community Recycling Centre  
Hibiscus Coast Zero Waste

Hi-Tech Packaging  
Hurunui District Council  
Innovative Waste Kaikoura  
Insight Waste and Resources Advisory  
JBL Environmental  
Jenkins Freshpac Systems  
Kaicycle  
Kainga Ora  
Kaipara Refuse  
Kawerau District Council  
Keep New Zealand Beautiful  
Kiwi Skips  
LADRA  
Life Cycle Association of New Zealand  
M E Jukes & Son  
Matamata Piako District Council  
Metallic Sweeping (1998)  
Method  
Mettler Toledo  
Midwest Disposals  
Momentum Environmental  
MyNoke  
NatureWorks  
Nelson Environment Centre  
New Zealand Food Network  
Nonstop Solutions  
NZ Environmental Management  
NZ Food Waste Champions 12.3  
Organic Waste Management  
Para Kore Marae  
Paranui Organics (2006)  
Parex Industries  
Pioneer Waste & Recycling Equipment  
Plast-ax  
Plastics New Zealand  
Precia Molen  
Recycle South  
Red Stag Timber  
Reharvest Timber Products  
Remarkit Solutions  
Renew Energy  
Repost  
Reuse Aotearoa  
Revital  
Ridge Rd Quarry  
Rinnai New Zealand  
Roading & Asphalt  
S J Timpany Contracting  
SE3 Industrial  
Sealed Air Product Care  
SEE  
Smart Alliances  
Soil and Rock Consultants  
Solutions 3sixty  
South Waikato District Council  
South Wairarapa District Council  
Stratford District Council  
Sustain & Enable  
Sustainability Trust  
Taranaki Regional Council

Tararua District Council  
Taupo District Council  
The Nappy Lady  
The New Zealand Ecolabelling Trust  
The NZ Association of Metal Recyclers  
The Packaging Forum  
The Trust for The Destruction of Synthetic Refrigerants  
Toitu Envirocare  
Trevelyan's Pack & Cool  
Upcycle  
UPPAREL  
Usedfully  
Wairoa District Council  
Waitaki Resource Recovery Trust  
Waitomo District Council  
Waiuku Zero Waste  
Waste Not Consulting  
Wastebusters  
Wheelie Bin Services  
Wilkinson Environmental NZ  
WISE Charitable Trust  
Xtreme Zero Waste  
Zero Waste Network

## INDIVIDUALS & STUDENTS

Thank you also for your support. Due to the Privacy Act we are unable to list the names.

## LIFE MEMBERS

Viv Auty\*  
Neal Absalom  
Margaret Bailey  
Terry Beckett  
Paul Bishop  
Jim Bradley  
John Cocks  
Stu Clark  
Simonne Eldridge  
Allan Goddard  
Tony Kortegast  
Angela McErlane  
John Palmer  
Darren Patterson  
Graeme Proffitt  
Peter Robinson\*  
Gary Saunders  
Warren Snow\*  
Norm Thom\*  
Lew Thorstensen  
Charles Willmot

\*passed away

A scenic view of a beach with waves, a wooden fence in the foreground, and a blue sign in the grass. The image is overlaid with several large, semi-transparent circular shapes in shades of blue and grey.

# THANK YOU!

Thank you to everyone who has given their time to contribute to the success of WasteMINZ. Without you we couldn't achieve all that we do. A special thanks must go to our sector group chairs, steering committees, and working groups.



## OUR KEY DETAILS

### ADDRESS

Unit 2, 5 Orbit Drive  
Rosedale  
Auckland 0632

[wasteminz.org.nz](http://wasteminz.org.nz)

### DATE OF FORMATION

7 November 1989

### INCORPORATED

### SOCIETIES NUMBER

450155

### AUDITOR

Integrity Audit

### BANKERS

ASB Bank, Constellation Dr

### CONSULTING

### ACCOUNTANT

Paul Cordingley, Cordacc  
Services



# WasteMINZ strategy

**WasteMINZ represents the waste management, resource recovery and contaminated land management sectors. We exist to make a positive impact on Aotearoa New Zealand by:**

- Protecting and conserving our environment through a sustainable, ethical and consistent approach to our sectors
- Providing a compelling evidence base to underpin our transition to a low carbon circular economy
- Ensuring that investments in our sectors are strategically planned and take a long-term view
- Enhancing the visibility and mana of our sectors with communities and government
- Enabling our members to excel and thrive through supporting sector-wide advocacy, market intelligence, and continuing professional development

## Our values

- We are stewards of our environment (Kaitiakitanga)
- Our success comes through working collaboratively (Kotahitanga)
- Learning and best practice sits at the heart of what we do (Akoranga)
- We build the mana of others through nurturing, growing and challenging (Mana manaaki)

## Our priorities

- 1 Inform and educate
- 2 Elevate and advocate
- 3 Connect and celebrate
- 4 Future-fit

# Our priorities

## Inform and educate

**WasteMINZ ensures our members are up to date on the latest local and international developments and gives them high-quality opportunities to develop their skills and knowledge. We do this by:**

- Supplying credible and well-researched thought leadership on the future of our sectors and the factors driving change
- Seeking out high-quality data, research, and evidence to inform members, as well as shaping the development of policy and regulation
- Developing fit-for-purpose tools and resources to support members to be more effective in their work
- Facilitating commercial training and development opportunities to help members grow and find meaning in their work
- Building the knowledge of members, and their engagement with mātauranga Māori and Te Ao Māori and its importance in our sectors

## Elevate and advocate

**WasteMINZ is the leading voice on waste management, resource recovery, and contaminated land management issues in Aotearoa–New Zealand. We do this by:**

- Strengthening our profile and ensuring we are well known and credible across all levels of central and local government
- Working across all government ministries to ensure a joined-up approach which recognises the social, economic, and environmental opportunities of our sectors
- Developing and implementing change and narrative that underpins our desired outcomes and being clear on the number of issues we can effectively champion
- Proactively engaging through a range of media to ensure that communities, politicians, and officials understand the role of our sectors and the role they play in our collective success

## Connect and celebrate

**WasteMINZ facilitates meaningful engagement between our members and stakeholders, allowing them to build understanding, achieve better outcomes and be proud of their work. We do this by:**

- Creating a more robust understanding of the role of sector groups and ensuring our resources are effectively targeted to ensure high-performing groups
- Facilitating stronger connections between sector groups and enabling them to work collaboratively and effectively on cross-sector issues
- Supporting effective connection between members and influencers in a way that creates value for all parties
- Celebrating our sectors' advances and platforming the achievements of our members
- Embracing and celebrating Te Ao Māori

## Future-fit

**WasteMINZ is a thriving, effective and financially sustainable organisation with a highly engaged and diverse membership. We do this by:**

- Ensuring that our brand clearly stands for our work and articulates a strong value proposition to all members, so we are seen as their most valuable resource
- Enhancing and diversifying our revenue to ensure that our work is more impactful through growing our membership and providing development opportunities
- Developing and retaining a well-resourced, member-focused, strategically aligned, and engaged board and team
- Aligning our technology and infrastructure with our strategy to ensure it is fit-for-purpose, user-friendly and secure
- Incorporating mātauranga Māori and Te Ao Māori into our work by developing our internal competencies, knowledge and approach